



# Orange County Sanitation District

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## Agenda Report

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**FROM:** Robert Thompson, General Manager  
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**SUBJECT:**

### **GENERAL LEGAL SERVICES SOLICITATION CONSIDERATION**

### **GENERAL MANAGER'S RECOMMENDATION**

#### RECOMMENDATION:

Discuss the following items regarding general legal services:

- A. Scope of the General Legal Services Ad Hoc Committee
- B. Review of Current Agreement for General Counsel Services
- C. Potential Solicitation
- D. Schedule
- E. Next Steps

### **BACKGROUND**

In September 2023, the Steering Committee established an ad hoc committee to review the current general legal services contract, the policy and process surrounding the contract, and potentially soliciting proposals for general counsel legal services.

### **RELEVANT STANDARDS**

- Ensure the public's money is wisely spent

### **PROBLEM**

The Steering Committee has requested that the General Legal Services Ad Hoc Committee evaluate the need to conduct a formal solicitation for general legal counsel services.

### **PROPOSED SOLUTION**

A General Legal Services Ad Hoc Committee was established to evaluate the potential of conducting a formal solicitation for general legal counsel services.

## **TIMING CONCERNS**

N/A

## **RAMIFICATIONS OF NOT TAKING ACTION**

Current general services legal counsel would remain in place.

## **PRIOR COMMITTEE/BOARD ACTIONS**

September 27, 2023 - Steering Committee created a new General Legal Services Ad Hoc Committee for the purpose of reviewing the evergreen/current contract and the policy and process surrounding this contract ,and potentially bidding general counsel legal services

## **ADDITIONAL INFORMATION**

The General Legal Services Ad Hoc Committee will discuss the following items:

- Scope of the assignment and development of a recommendation for consideration by the Steering Committee.
- Review the current Agreement for General Counsel Services.
- The benefits and concerns of conducting a formal solicitation for general legal services.
- A timeline for a potential formal solicitation.
- The next steps needed, if any, to pursue the Ad Hoc Committee's recommendation.

## **CEQA**

N/A

## **FINANCIAL CONSIDERATIONS**

N/A

## **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Agreement for General Counsel Services
- 2023 Rate Increase Letter