



## Agenda Report

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**FROM:** James D. Herberg, General Manager  
Originator: Kelly A. Lore, Clerk of the Board

**SUBJECT:**

**PROPOSED BOARD OF DIRECTORS & COMMITTEE MEETING DATES FOR CALENDAR YEAR 2020**

### GENERAL MANAGER'S RECOMMENDATION

#### RECOMMENDATION:

Approve the calendar of meeting dates for the 2020 calendar year for the Board of Directors and the following Committees: Administration, Legislative and Public Affairs, Operations, and Steering.

### BACKGROUND

According to Resolution No. OCSD 18-12 - Rules of Procedure for the Conduct of Business of the District, Section (1)(a), a regular monthly meeting of the Board of Directors of the Orange County Sanitation District (Sanitation District) will be held on the fourth Wednesday of every month at 6:00 p.m.

The four standing committees also meet regularly as follows:

- Operations Committee First Wednesday of every month at 5:00 p.m.
- Legislative and Public Affairs Committee Second Monday of various months and times  
(see below)
- Administration Committee Second Wednesday of every month at 5:00 p.m.
- Steering Committee Fourth Wednesday of every month at 5:00 p.m.

Staff is recommending the following dates for the 2020 calendar year. Should the need arise for a change in date or time, advance-notice will be given to the Board of Directors or Committee.

The recommended dates for the 2020 calendar year are:

<b>OPERATIONS COMMITTEE</b>	<b>LEGISLATIVE &amp; PUBLIC AFFAIRS COMMITTEE</b>	<b>ADMINISTRATION COMMITTEE</b>	<b>BOARD &amp; STEERING COMMITTEE</b>
<i>January DARK*</i>	<i>January DARK*</i>	<i>January DARK*</i>	January 22, 2020
February 5, 2020	February 10, 2020	February 19, 2020***	February 26, 2020
March 4, 2020	March 9, 2020	March 11, 2020	March 25, 2020
April 1, 2020	April 13, 2020****	April 8, 2020	April 22, 2020
May 6, 2020	May 11, 2020	May 13 2020	May 27, 2020
June 3, 2020	<i>June DARK*</i>	June 10, 2020	June 24, 2020
July 1, 2020	July 13, 2020****	July 8, 2020	July 22, 2020
<i>August DARK*</i>	<i>August DARK*</i>	<i>August DARK*</i>	August 26, 2020
September 2, 2020	September 14, 2020	September 9, 2020	September 23, 2020
October 7, 2020	<i>October DARK*</i>	October 14, 2020	October 28, 2020
November 4, 2020	November 9, 2020	November 10, 2020**	November 18, 2020***
December 2, 2020	<i>December DARK*</i>	December 9, 2020	December 16, 2020***

\* Committee is dark in this month.

\*\* Meeting moved to second Tuesday due to Veterans Day (Observed).

\*\*\* Meeting scheduled to take place the third Wednesday of the month due to a Holiday.

\*\*\*\* Meeting begins at 3:30 p.m. for attendance at GWRs Steering Committee meeting following adjournment.

## ATTACHMENT

The following attachment(s) are included in hard copy and may also be viewed on-line at the OCSD website ([www.ocsd.com](http://www.ocsd.com)) with the complete agenda package:

- Draft 2020 Condensed Meeting Calendar