



## Agenda Report

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**FROM:** James D. Herberg, General Manager

**SUBJECT:**

**GENERAL MANAGER'S FY 2021-2022 WORK PLAN MID-YEAR UPDATE**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the General Manager's FY 2021-2022 Work Plan Mid-Year Update.

### **BACKGROUND**

Each year, the General Manager prepares a work plan of activities supporting Orange County Sanitation District's (OC San) strategic goals and initiatives to be accomplished during the fiscal year. The General Manager's FY 2021-2022 work plan was approved by the Steering Committee and Board of Directors in August 2021. Attached is the mid-year update for the General Manager's FY 2021-2022 Work Plan.

### **RELEVANT STANDARDS**

- Maintain a culture of improving efficiency to reduce the cost to provide the current service level or standard
- Cultivate a highly qualified, well-trained, and diverse workforce
- Maintain and adhere to appropriate internal planning documents (Biosolids, Odor, and Energy Master Plans)
- Use all practical and effective means for resource recovery

### **PRIOR COMMITTEE/BOARD ACTIONS**

July 2021 - Steering Committee received and filed the FY 2021- 2022 General Manager's Proposed Work Plan.

August 2021 - Steering Committee and Board of Directors approved the General Manager's FY 2021 -2022 Work Plan.

### **ADDITIONAL INFORMATION**

The General Manager's work plan includes 23 goals for the fiscal year. Five items in the work plan have been completed.

## FINANCIAL CONSIDERATIONS

All items included in the General Manager's Work Plan were budgeted in the FY 2021-2022 Budget.

## ATTACHMENT

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- General Manager's FY 2021-2022 Work Plan Mid-Year Update