

## Agenda Report Details (With Text)

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**File created:** 10/17/2019      **In control:** ADMINISTRATION COMMITTEE  
**On agenda:** 11/13/2019      **Final action:** 11/13/2019  
**Title:** UPDATE TO THE ESTABLISHED RULES OF PROCEDURE FOR THE CONDUCT OF BUSINESS OF THE ORANGE COUNTY SANITATION DISTRICT  
**Sponsors:** Kelly Lore  
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**Attachments:** 1. Agenda Report, 2. Rules of Procedure Resolution - Redline

Date	Ver.	Action By	Action	Result
11/13/2019	1	ADMINISTRATION COMMITTEE		

**FROM:** James D. Herberg, General Manager  
Originator: Kelly A. Lore, Clerk of the Board

### SUBJECT:

### UPDATE TO THE ESTABLISHED RULES OF PROCEDURE FOR THE CONDUCT OF BUSINESS OF THE ORANGE COUNTY SANITATION DISTRICT

### GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

Adopt Resolution No. OCSD 19-XX entitled, "A Resolution of the Board of Directors of Orange County Sanitation District establishing Rules of Procedure for the Conduct of Business of the Orange County Sanitation District; and repealing Resolution No. OCSD 18-12".

### BACKGROUND

At this time, the procedures are being updated to include changes to the Legislative and Public Affairs Committee dates, adding the order of business, updating decorum language, and minor clerical revisions.

### RELEVANT STANDARDS

- California Government Code Section 54950 et seq.
- Comply with transparency and communication requirements, including the Brown Act

### PRIOR COMMITTEE/BOARD ACTIONS

July 2018 - Adopted Resolution No. OCSD 18-12 entitled, "A Resolution of the Board of Directors of Orange County Sanitation District establishing Rules of Procedure for the Conduct of Business of the District; and repealing Resolution No. OCSD 17-18", which will amend the rules of procedure to provide for the appointment of a Chairperson and Vice Chairperson of the Legislative and Public Affairs Committee by the Chairperson of the Board of Directors.

**ATTACHMENT**

*The following attachment(s) are included in hard copy and may also be viewed on-line at the OCSD website ([www.ocsd.com](http://www.ocsd.com)) with the complete agenda package:*

- Draft Resolution No. OCSD 19-XX (Redline)