



Orange County Sanitation District

Administration Building
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Agenda Report Details

File #: 2020-1247 **Version:** 1 **Name:**

Type: Consent **Status:** Passed

File created: 9/10/2020 **In control:** ADMINISTRATION COMMITTEE

On agenda: 9/23/2020 **Final action:** 9/23/2020

Title: RECORDS MANAGEMENT PROGRAM UPDATE

Sponsors: Kelly Lore

Indexes:

Code sections:

Attachments: 1. Agenda Report, 2. Resolution No. OCSD 20-10, 3. Records Management Procedure Manual 2020, 4. Records Retention Schedule

| Date | Ver. | Action By | Action | Result |
|-----------|------|--------------------------|--------------------------|--------|
| 9/23/2020 | 1 | BOARD OF DIRECTORS | | |
| 9/9/2020 | 1 | ADMINISTRATION COMMITTEE | Recommended for Approval | |