

Agenda Report

File #: 2019-739, **Version:** 1

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SUBJECT:

AWARD OF CORROSION MANAGEMENT SUPPORT SERVICES, SPECIFICATION NO. CS-2019-1071BD

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve a Professional Consultant Services Agreement with Corpro Companies, Inc. for Corrosion Management Support Services, Specification No. CS-2019-1071BD, for the period of January 1, 2020 through December 31, 2020, for a total annual amount not to exceed \$600,000, with four (4) one-year renewal options; and
- B. Approve an annual contingency of \$60,000 (10%).

BACKGROUND

The Orange County Sanitation District (Sanitation District) owns, maintains, and operates nearly \$11 billion of assets in its collections system, Reclamation Plant No. 1 in Fountain Valley, and Treatment Plant No. 2 in Huntington Beach. To ensure that our facilities are reliable, an Asset Management Program is in place to proactively assess and track the condition and performance of critical assets and develop targeted maintenance and capital investment strategies.

Condition and corrosion assessments provide an accurate understanding of the condition of the assets, identify deficiencies that need to be addressed, and provide a timeline of when the recommended mitigations need to be completed. This agreement will provide corrosion and condition assessment staffing to perform condition and corrosion assessments and prepare assessment and recommendation reports.

RELEVANT STANDARDS

- Sustain 1, 5, 20-year planning horizons
- Maintain and adhere to appropriate internal planning documents - Strategic Plan
- Maintain a proactive asset management program

PROBLEM

The Sanitation District has a need for consulting support to conduct corrosion and condition assessment of assets.

PROPOSED SOLUTION

Solicit and contract for Professional Consultant Services for corrosion and condition assessment.

TIMING CONCERNS

The previous contract for Corrosion Management support expired on June 30, 2019. Further delay of the new contract will prevent the use of these services to support the Asset Management Program.

RAMIFICATIONS OF NOT TAKING ACTION

Without the condition and corrosion management support, Sanitation District staff would not have accurate condition and corrosion information on assets and will be less able to develop maintenance and capital investment strategies.

PRIOR COMMITTEE/BOARD ACTIONS

N/A

ADDITIONAL INFORMATION

Staff Evaluation of Proposals

A Request for Proposal for Corrosion Management Support Services was advertised on September 11, 2019. The following evaluation criterion were described in the Request for Proposals and used to determine the most qualified firm.

CRITERION	WEIGHT
Qualifications & Experience of Firm	30%
Proposed Staffing & Project Organization	40%
Interviews	30%

On October 3, 2019, a non-mandatory pre-proposal meeting was conducted, and two firms attended.

One proposal was received on October 24, 2019 from Corrpro Companies. It was evaluated in accordance with the evaluation process set forth in Sanitation District's Purchasing Ordinance No. OCSD-52 by a pre-selected evaluation team consisting of the following Sanitation District staff: Engineering Manager, Maintenance Manager, Chief Plant Operator, Senior Engineer, and Engineer.

A representative from the Purchasing Division also participated in the evaluation process as a non-voting member.

Following scoring by the evaluation team, it was determined that the information provided in the proposal was sufficient to determine the qualifications of the firm and proposed staffing. As a result, no interview was conducted, and Corrpro Companies was selected as a qualified Consultant based on the scoring shown below (out of 70 possible points).

Firm	Qualifications of Firm (Max 30)	Proposed Staffing (Max 40)	Interviews (Max N/A)	Total Score (Max 70)
Corrpro Companies	27.6	35.6	N/A	63.2

Corrpro Companies is qualified based on the firm's qualifications and experience in the field of corrosion control and engineering and the proposed team's experience with the Sanitation District and other agencies and facilities conducting similar work.

Negotiations:

Staff conducted negotiations with Corrpro Companies on November 14, 2019 clarifying scope of work, assumptions, and contract multipliers.

Staff has reviewed the proposed positions, rates, and terms and believes that the proposed fee is fair and reasonable. Contract profit is 9%, which is consistent with the Sanitation District's standard professional agreements.

CEQA

This is not a project as defined by the California Environmental Quality Act (CEQA); therefore, CEQA does not apply.

FINANCIAL CONSIDERATIONS

This request complies with authority levels of the Sanitation District's Purchasing Ordinance. This recommendation would be funded under the Professional/Contractual Services line item for the Engineering Department (Budget Update Fiscal Year 2019-20, Page 45), and the available funding is sufficient for the action.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OCSD website (www.ocsd.com) with the complete agenda package:

- Professional Consultant Services Agreement

EY:sa