



CALL TO ORDER

A regular meeting of the Administration Committee of the Orange County Sanitation District was called to order by Committee Chairwoman Christine Marick on Wednesday, June 10, 2026 at 5:01 p.m. in the Orange County Sanitation District Headquarters. Board Vice Chair Jon Dumitru led the Pledge of Allegiance.

ROLL CALL AND DECLARATION OF QUORUM:

Assistant Clerk of the Board Tania Moore declared a quorum present as follows:

PRESENT: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

ABSENT: None

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Tania Moore, Assistant Clerk of the Board; Mo Abiodun; Jackie Castro; Sam Choi; Daisy Covarrubias; Thys DeVries; Al Garcia; David Haug; Mark Kawamoto; Rebecca Long; Tom Meregillano; Rob Michaels; Aldwin Ramirez; Don Stokes; Thomas Vu; Kevin Work; and Ruth Zintzun were present in the Board Room.

OTHERS PRESENT: Scott Smith, General Counsel was present in the Board Room. Eric Sapirstein, ENS Resources was present virtually.

PUBLIC COMMENTS:

None.

REPORTS:

Chair Marick announced that OC San Administrative Offices will be closed on Friday, July 3, 2026 in observance of Independence Day.

General Manager Rob Thompson did not provide a report.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES

[2026-4733](#)

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Administration Committee held May 13, 2026.

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

2. GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2026-27

[2026-4754](#)

Originator: Wally Ritchie

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 26-XX, titled: "A Resolution of the Board of Directors of the Orange County Sanitation District Establishing the Annual Appropriations Limit for Fiscal Year 2026-27 for the Orange County Sanitation District in Accordance with the Provisions of Division 9 of Title 1 of the California Government Code".

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

**3. FY 2026-27 USE CHARGES FOR SANTA ANA WATERSHED
PROJECT AUTHORITY**

[2026-4759](#)

Originator: Wally Ritchie

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 26-XX, titled: "A Resolution of the Board of Directors of the Orange County Sanitation District Establishing Use Charges for the 2026-27 Fiscal Year Pursuant to the Wastewater Treatment and Disposal Agreement with the Santa Ana Watershed Project Authority ("SAWPA")".

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

4. SOLARWINDS SOFTWARE LICENSE AND SUPPORT AGREEMENT RENEWAL [2026-4902](#)

Originator: Wally Ritchie

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Purchase Order Contract to Insight Public Sector Inc. for the purchase of the Solarwinds Software License and Support Agreement Renewal for a three (3) year term using the Omnia Partners (COOB COUNTY) IT Products and Services (23-6692-03), for a total amount not to exceed \$211,465.60 plus applicable sales tax; and

B. Approve a contingency in the amount of \$21,147 (10%).

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

5. SERVICENOW SOFTWARE LICENSE AGREEMENT RENEWAL [2026-4924](#)

Originator: Wally Ritchie

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Purchase Order for a one-year contract with Carahsoft for a software license agreement with ServiceNow, utilizing the NASPO ValuePoint Cooperative Purchasing Contract 7-17-70-40-05 for a total amount not to exceed \$594,536; and

B. Approve a contingency of \$59,454 (10%).

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

6. INLAND EMPIRE COMPOSTING AUTHORITY (IERCA) AGREEMENT [2026-4920](#)

Originator: Lan Wiborg

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve Agreement Number 4600003688 for the Reuse of Biosolids with the Inland Empire Regional Composting Authority to receive and compost approximately 50 wet tons per day of OC San's biosolids at a base fee (tipping fee) of \$73.00 per wet ton, plus an administrative fee of \$5.00 per wet ton for a term of five (5) years from July 1, 2026 through June 30, 2031 for a total amount not to exceed \$5,700,000;

B. Approve up to two (2) additional one-year extension options at the escalated cost of up to 6% per year from the base year plus administrative fee; and

C. Approve a 10% contingency of \$570,000 in the event OC San needs to send additional loads to this compost option.

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

7. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF MAY 2026 [2026-4950](#)

Originator: Jennifer Cabral

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of

Directors to:

Receive and file the Public Affairs Update for the month of May 2026.

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

NON-CONSENT:

Director Chad Wanke left the room at 5:11 p.m.

8. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF MAY 2026

[2026-4940](#)

Originator: Jennifer Cabral

Director of Communications Jennifer Cabral introduced the item, and Eric Sapirstein, President of ENS Resources, who provided a PowerPoint presentation on the federal update.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of May 2026.

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: Chad Wanke

ABSTENTIONS: None

Director Wanke returned to the room at 5:16 p.m.

**9. BIOSOLIDS DEEP WELL INJECTION COMMUNICATIONS
CONSULTANT, SPECIFICATION NO. CS-2026-716BD**

[2026-4921](#)

Originator: Jennifer Cabral

Ms. Cabral provided a brief report of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Professional Consultant Services Agreement to S. Groner Associates, Inc. (SGA) as a strategic communications consultant for the Biosolids Deep Well Injection Project, Specification No. CS-2026-716BD for a total amount not to exceed \$903,421 for a three (3) year Agreement with two (2) one-year renewal options; and
- B. Approve a contingency of \$90,342 (10%).
- C. Approve an optional one time add on of \$61,436 for the STEM-Integrated Schools Outreach Program.

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

**10. REMOVALS TO THE PRE-APPROVED ORIGINAL EQUIPMENT
MANUFACTURER (OEM) SOLE SOURCE LIST**

[2026-4958](#)

Originator: Wally Ritchie

Director of Finance Wally Ritchie introduced Purchasing and Contracts Manager Kevin Work who provided a presentation about the background, current state, staff actions and the recommendation.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve the following removals to the pre-approved OEM Sole Source List:

- Aanderaa Data Instruments - Current meters
- Additel Corporation - Digital Pressure Test Gauges for Bay Bridge Pump Station
- Alhambra Foundry - Manhole Frames & Covers
- Altronic - CenGen Engine Ignition Subsystem Components
- Ameron - Manhole Toppers
- AM-Liner - Sewer Lining
- Arc Wireless - Paging Services
- Ashbrook (Bellmer/Winkler) - Sludge belt filter presses
- Basler - Electrical protective relays and regulators
- BR Frost Company - Jaw Clutch Assemblies
- CECO Fybroc - Pumps and Parts
- Chemineer/NOV - Mixers
- Chevrolet - Trunk Engine Replacements
- Chevron - Chevron 5200 HDAX Low Ash 40 Lubricating Oil
- Cla-Val - Reclaim Plant water backup for plant water system
- Cleaver-Brooks - Burner elements
- CSI/Emerson - MSP vibrations
- Dr. Kristy Forsgren - Fish Liver Histopathology Analysis and Reporting
- Eaton - Self-Cleaning Strainers
- Eaton - Variable frequency drives for process pumps
- Electrabond - coating of belt filter press rollers
- Enfotech - Pre-Treatment Software
- Essco - Submersible Pumps
- Evident Scientific, Inc. - Olympus IPLEX GX Videoscope and related accessories
- First American Real Estate - Online geographic realquest report
- Ford Hall Company, Inc. - Weir Wolf/Algae Sweep Automation Cleaning Equipment Parts and Service
- Gates Fiberglass Installers - On-site/Field Fiberglass tank and ducting repairs
- GE Inspection
- Golden Bell - Insect Control
- Gooch Thermal Systems, Inc. - Spiral Heat Exchangers
- Graham Corporation - Liquid Ring Pumps
- Groth Corporation - Flame Arrestors and Parts
- Guidance Software, Inc. - e-Discovery software
- Howden Roots/Turblex - Aeration blowers service
- Hydro Gate - Weir Gates & Parts
- Innovyze, Inc. - Hydraulic Monitoring and CCTV Data
- Integrated Turbo Machinery - Maintenance, repairs and service of steam turbine multi-stage rotor
- Interscan/Gas Detection - 2 Point H2S Monitoring Systems
- Iopredict Inc. - Test validation for Lead Instrumentation, Instrumentation Techs 1 &

II

- ITT Standard - Heat exchangers
- LECO - GC Time of Flight mass spectrometer
- M.K. Plastics Corporation - Flex connectors for foul air fans
- Marlow - Process Pumps
- McCrometer - MW510 Flowmeters
- Met-Pro Technologies dba HEE/DUALL - Trickling Filter Fans
- Midway Manufacturing & Machine - Custom brackets & fittings for vehicles/electric carts and portable equipment
- Milton Roy - Pumps and Equipment
- Mobius Institute - Mobius iLearnReliability Enterprise Training Product
- Monterey Bay Aquarium Research Institute (MBARI) - Ocean Mooring Support
- Motorola, Inc. - Radios
- Moyno - Process Pumps
- Moyno - Pumps, Parts and Grinders
- Newport Dunes Resort and Marina - Marina Lease for Ocean Monitoring Program (OMP) Vessel
- Nixon-Egli Equipment Co. - Modifications and Custom Equipment Installation on Welder Service Truck
- Noria - Lube Awareness Training
- Nuttall Gear - Gear Drive Assembly and Related Parts/Equipment
- Oceco - Flame Arrestors on Digesters
- Orange County Muffler - Bumper Mounted Tire Recovery System
- Orange County Sheriff's Department - Law Enforcement & Security Services
- Parkson - Washer Compactor
- Perkin Elmer - ICP Mass Spectrometer
- Philadelphia Mixing Solutions LLC - Parts for rebuild and repairs of gearbox for Aeration Basins
- PlanetBids, Inc. - Online vendor and bid management
- Prominent Fluid Controls/PFC - Process metering pumps and drive assemblies
- Pulsafeeder - Ferric injection pumps
- Pulsafeeder - Pulsafeeder Engineered products and replacement parts for chemical pump station
- Rand McNally - Thomas Bros Maps
- RBMWare - Software and 2310 vibration analyzers
- RBR - Electronic Water Quality Sensors
- Retrofit Services Company - HVAC Controls System Maintenance
- Rincon Truck Center - Diagnostics and Repairs of Diesel Engine Trucks
- Robicon - Variable frequency drives for pumps
- Rodney Hunt, Inc. - Diversion Gates and Actuators
- Saft America - UPS Batteries
- Sancon 100 Epoxy/Urethane - Coating System
- SANS - Vouchers for Cyber Security Training
- Schweitzer Engineering Laboratories - Equipment, materials, and services for

electrical power system protective relays and load-shedding systems.

- SDT Ultrasound Solutions - SDT Ultrasound instruments, hardware and software
- Siemens Building Management System - Maintenance tech training for HVAC and instrumentation departments
- Skalar - BOD Robotics
- Snap-On - Smog Machine Repair Service
- Sonetics - Wireless Headsets and System
- Southern California Coastal Water Research Project (SCCWRP) - Bight '18 Biological Impacts Assessment
- Sparling Instruments - Process flowmeters
- SPX Flow/Lightnin - Gear Box repair parts, equipment and service
- Sulzer (Formerly ABS) - Pumps and Parts
- Thermo Electron - ICP Atomic Emission Spectrometer and GC Mass Spectrometer
- Tiresark - Traffic spikes
- Titus - Composite Manhole Covers
- Toshiba - HVK Circuit Breakers
- Trident - Actuate Parts and Repairs
- Trimble Water - Trimble Unity Software Licensing and Support
- Turvac - Alignment Certification Training
- Vapex Environmental Technologies - Sentinel Scrubber Monitor/Controller Products
- Vaughan - Pump Maintenance and Parts
- Verderflex
- Vision Internet Solutions - Internet Website
- Waterman Gates - Waterman engineered products, parts & equipment
- Waters Corporation - Liquid chromatograph mass spectrometer
- WSG & Solutions, Inc. - Grit Classifier Repair Parts

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

11. FY 2026-27 PROPERTY-LIABILITY INSURANCE RENEWALS

[2026-4755](#)

Originator: Wally Ritchie

Mr. Ritchie provided a brief report of the FY 2026-27 Property-Liability Insurance Renewals.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve the Orange County Sanitation District FY 2026-27 Property-Liability Insurance Renewals included in the FY 2026-27 and FY 2027-28 Budget for the not-to-exceed amounts specified below:

Property and Boiler & Machinery - Not to Exceed	\$2,870,413
Excess General Liability Insurance - Not to Exceed	\$1,485,347
Excess Workers' Compensation Insurance - Not to Exceed	\$ 518,000
Earthquake Insurance - Not to Exceed	\$ 166,381
Cyber Liability	\$ 159,829
TOTAL	\$5,199,970

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

12. INVEST AND/OR REINVEST ORANGE COUNTY SANITATION DISTRICT'S FUNDS AND ADOPT INVESTMENT POLICY STATEMENT [2026-4757](#)

Originator: Wally Ritchie

Mr. Ritchie introduced Finance Manager Ruth Zintzun who provided a verbal report of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 26-XX entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District, Authorizing the Orange County Sanitation District's Treasurer to Invest and/or Reinvest the Orange County Sanitation District's Funds, Adopting the Orange County Sanitation District's Investment Policy Statement and Performance Benchmarks, and Repealing Resolution No. OC SAN 25-20".

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

**13. PROPOSED FISCAL YEAR 2026-27 AND FISCAL YEAR 2027-28
BUDGET**[2026-4758](#)**Originator:** Wally Ritchie

Director of Finance Wally Ritchie introduced the item and then introduced Finance Manager Ruth Zintzun who provided a PowerPoint presentation regarding the Proposed FY 2026-27 and FY 2027-28 Budget. The presentation included an overview of revenues and expenses, the proposed FY 2026-27 CIP, the 10-Year Net CIP, debt service obligations, cash flow, a summary of key findings, upcoming key meeting dates, and the recommendation.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve the proposed Operating, Capital, Debt Service, and Self-Insurance Budgets for FY 2026-27 and FY 2027-28 as follows:

	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Net Operating	\$ 279,712,720	\$ 291,268,126
Self-Insurance - Workers' Comp.	\$ 1,568,000	\$ 1,697,500
Self-Insurance - Property & Gen. Liability	\$ 4,991,970	\$ 5,460,167
Net Capital Improvement Program	\$ 291,475,441	\$ 313,540,607
Capital Equipment	\$ 19,445,729	\$ 14,322,073
Debt/COP Service	\$ 60,972,861	\$ 65,127,111
Reduction of Long-Term Liabilities	\$ 15,000,000	\$ 15,000,000
Total	\$ 673,166,721	\$ 706,415,584

AYES: Debbie Baker, Ted Bui, Jon Dumitru, Ryan Gallagher, Melinda Liu, Christine Marick, Jose Medrano, Andrew Nguyen, David Shawver, Jamie Valencia, Chad Wanke, Erik Weigand, Jordan Wu and Tanya Doby (Alternate)

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS:

None.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Marick declared the meeting adjourned at 5:40 p.m. to the next Regular Administration Committee meeting to be held on Wednesday, July 8, 2026 at 5:00 p.m.

Submitted by:

Tania Moore

Tania Moore, CMC
Assistant Clerk of the Board